

**APRIN e-Learning Program (eAPRIN)  
User's Manual**

**Edition 7.0**

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Association for the Promotion of Research Integrity (APRIN)

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# 1 Initial Settings and Basic Operations

## 1.1 Logging In

Open the login page of the APRIN e-Learning Program (eAPRIN).

URL: <https://edu.aprin.or.jp/>



If you have been notified by the administrator at your institution that single sign-on access to eAPRIN is available from the internal portal site, etc., you can configure your settings to allow login via single sign-on. See “[5. Logging in Using an Institutional Account.](#)”

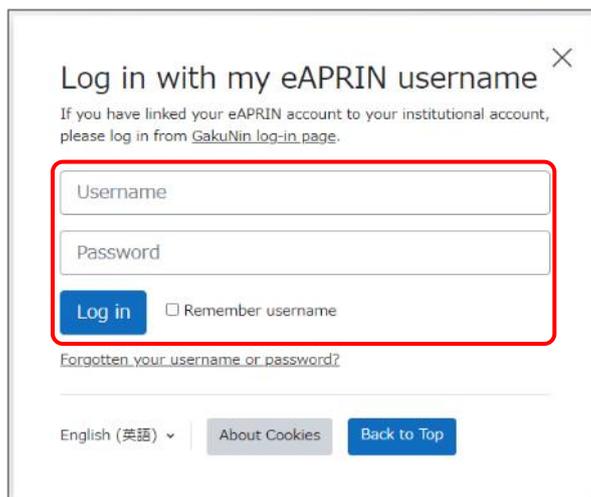


- \* The login page for single sign-on users (GakuNin Log-in page) differs from the ordinary eAPRIN Log-in page.
- \* This page is accessed via the internal portals, etc. of the institutions where single sign-on access is available.

Click [Log in].



Enter the username (ID) and the password, and then click the [Log in] button.



## 1.2 Things to Check at the First Login

When prompted to change password after your first login, set a new password according to the rules below. If the password edit page does not appear, proceed to the next page.

The password must be at least **eight characters**.

- ✓ Include at least one **numerical character** (0-9)
- ✓ Include at least one **lowercase letter** (a-z)
- ✓ Include at least one **uppercase letter** (A-Z)
- ✓ Include at least one **non-alphanumeric character** (.,:;!/?\_+/\*@#&\$)

Enter your current password and new password, then click the [**Save changes**] button.

You must change your password to proceed. X

### Change password

Username

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as \*, -, or #

Current password

New password

New password (re-enter)

**i** Required

When the message "Password has been changed" is displayed, press the [**Continue**] button.

Password has been changed

The profile edit page is displayed. Confirm that your first name, surname and email address are correct (change them if necessary). Set [Letter Size] here if necessary.

The screenshot shows a profile edit page for 'Rin Eipu'. At the top right, there is a link 'Expand all'. Below the name, there is a message: 'Please confirm/edit the contents, and click the "Update profile" button below. Please be sure to input items with \* marks.' Underneath is a section titled 'General' with a dropdown arrow. It contains three input fields: 'First name' with the value 'Rin', 'Last name' with the value 'Eipu', and 'Email address' with the value 'test20240513@example.com'. Each field has an information icon (i) and a help icon (?). A red box highlights these three fields. A callout box points to them with the text: 'Check these settings and modify them if necessary. Register an email address currently available.' Below the fields is a link 'How to set Email address (Click to display)'. At the bottom left, there is a 'Letter size' dropdown menu currently set to 'Default'. A red box highlights this dropdown, and a callout box points to it with the text: 'Change the letter size here if necessary.'

**At the first login, confirm that the registered email address is correct.**

- Make sure to register using an email address currently available. You must be able to receive emails to reset password, e.g., if you have forgotten your password. (Refer to "[4 Troubleshooting.](#)")

#### How to set Email Address

- Enter an e-mail address currently available.
- An e-mail address already registered on the system cannot be used. An error occurs if the email address you set is already registered on the system. If this happens, use a different email address.
- When you change the e-mail address and press the [Update profile] button, a [confirmation e-mail](#) will be sent to your new address. You must click the link in the e-mail to complete the change.

If you don't receive the e-mail, you might have entered an incorrect e-mail address. In that case, contact the grade administrator of your institution /department.

Scroll down the profile edit page until the [Course etc] is displayed.

▼ 受講コース等 (Course etc)

受講コース(Course Selection) ⓘ  公正研究推進協会 マニュアル用コース A 2024 / APRIN User's Manual Course A 2024  
 公正研究推進協会 マニュアル用コース B 2024 / APRIN User's Manual Course B 2024  
 JSTコース(1) (生命医科学系) / JST Course (1) Biomedical  
 JSTコース(2) (理工系) / JST Course (2) Engineering  
 JSTコース(3) (人文系) / JST Course (3) Humanities

[About the course selection \(Click to display\)](#)

Select [Course Selection].

▼ 受講コース等 (Course etc)

受講コース(Course Selection) ⓘ  公正研究推進協会 マニュアル用コース A 2024 / APRIN User's Manual Course A 2024  
 公正研究推進協会 マニュアル用コース B 2024 / APRIN User's Manual Course B 2024  
 JSTコース(1) (生命医科学系) / JST Course (1) Biomedical  
 JSTコース(2) (理工系) / JST Course (2) Engineering  
 JSTコース(3) (人文系) / JST Course (3) Humanities ← JST Course (1)-(3)

[About the course selection \(Click to display\)](#)

- When you are taking a course using your institution account, select the course specified by the administrator. Skip this step if the course is already selected by the administrator when you are logged in.
- For researchers joining the JST adopted project, select only one JST course that suits your field of expertise out of JST Course (1)-(3), then select [Disclose] from the following drop-down menu for [Grade Disclosure].

Select [User Attribution].

成績管理部局 (部署) (Department) 部局 1

ユーザ属性 (User Attribution) ⓘ

成績の開示 (Grade Disclosure) ⓘ

[About the grade disclosure \(Click to display\) \\*for members of the JST adopted project](#)

- Out of the five options “Other,” “Undergraduate Student,” “Graduate Student,” “Teacher/Researcher,” and “Clerical Staff,” select the one that most closely applies to you.

Select [**Grade Disclosure**]. Read the instructions below, and then select either “Disclose” or “Do Not Disclose.”

成績管理部局 (部署) 部局 1  
(Department)

ユーザ属性(User Attribution) ⓘ その他(Other) ▾

成績の開示(Grade Disclosure) ⓘ **開示する(Disclose)** ▾

[About the grade disclosure \(Click to display\) \\*for members of the JST adopted project](#)

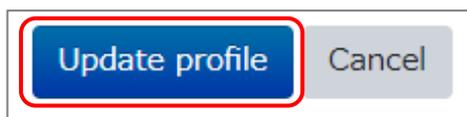
- This is to certify for JST that you have taken the research ethics education when you participate in the JST adopted project.

**For members of the JST adopted project**

- Select [Disclose], and take APRIN e-Learning Program.
- The following information stated in the certificate will be disclosed:  
issue date, institution, last name/first name, department, attended course, completion date, expiration date, course completion report number, attended modules, attendance date.

These profile settings can be edited later. Refer to “[1.5 Changing the Profile and Course Selection](#)”.

When all fields are filled in, press the [**Update profile**] button.



## 1.3 Main Menu

The main menu is displayed. This is the home screen of the APRIN e-Learning Program (eAPRIN).

1. Link to main menu	A link to this screen. You can return to this screen from each screen by clicking this link.
2. Registered Information	Your unit name, department name, and department contact information is displayed.
3. User's menu	You can check on course status, course completion, and course completion reports. And you can take modules that are not included in courses. For details, refer to " <a href="#">3 Checking the Course Material List and History.</a> "
4. Language switch	You can switch your eAPRIN language settings between Japanese and English. It is displayed in the main menu only.
5. Account menu	You can change your profile and other settings or log out of the system. For details, refer to " <a href="#">1.4 Logging Out</a> ", " <a href="#">1.5 Changing the Profile and Course Selection</a> " and " <a href="#">1.6 Changing the Password.</a> "
6. Announcements from APRIN	Notifications from APRIN are displayed.
7. Announcements from your institution	Notifications from your unit or department are displayed.
8. Course of Participants	Your currently selected courses are displayed. This is where you start when taking a course. For details, refer to " <a href="#">2 Taking a Course and Having a Course Completion Report Issued.</a> "

## 1.4 Logging Out

Click the right end section of the top task bar where your name is displayed.



The drop-down menu is displayed. Click “**Log out**” to log out of the system.



## 1.5 Changing the Profile and Course Selection

Log in to the system.

Click the **[Course selection (change of registered information)]** button at the far bottom of the “COURSE OF PARTICIPANTS” panel under the main menu.



【 Contact Information of 部局A  
】

名前: 阿戸 明  
NAME: Ado Akira  
メールアドレス(MAIL):  
admin\_account@example.com

**User's menu**

[Grade check list](#)

[Course completion report list](#)

[Module list](#)

[>> Case Studies](#)

**COURSE OF PARTICIPANTS**

● : complete   ● : progress   ○ : incomplete

公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024  
【Available period : 2024/04/01 00:00 ~ 2025/03/31 23:59 (Remaining days 194 )】  
【Remaining modules 3】

責任ある研究者の行為について / Responsible Conduct of Research\_RCR

研究における不正行為 / Research Misconduct\_RCR

データの扱い / Data Handling\_RCR

**Course selection (change of registered information)**

You are logged in as Rin Eipu (Log\_out)

An edit page for the profile is displayed.



APRIN APRIN eラーニングプログラム (eAPRIN) | Rin Eipu RE

RE Rin Eipu

[Main menu](#) / [User account](#) / [Edit profile](#)

Rin Eipu [Expand all](#)

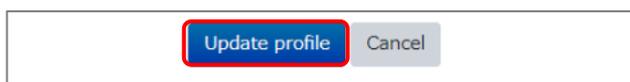
Please confirm/edit the contents, and click the "Update profile" button below.  
Please be sure to input items with \* marks.

General

First name

Last name

In addition to switching course, you can modify your name, email address, user attributes, and grade disclosure settings. After editing the information, click the **[Update profile]** button at the bottom of the page.



**Update profile** Cancel

If you change your email address, you will receive a [confirmation email](#) from APRIN to the new email address. Follow the instructions in the email to complete the registration of your new email address.

The profile edit page can also be displayed by following the procedure below.

While logged in, open the menu at the top right of the screen, where your name is displayed.



Click "Edit my profiles".



The profile edit page displayed.



## 1.6 Changing the Password

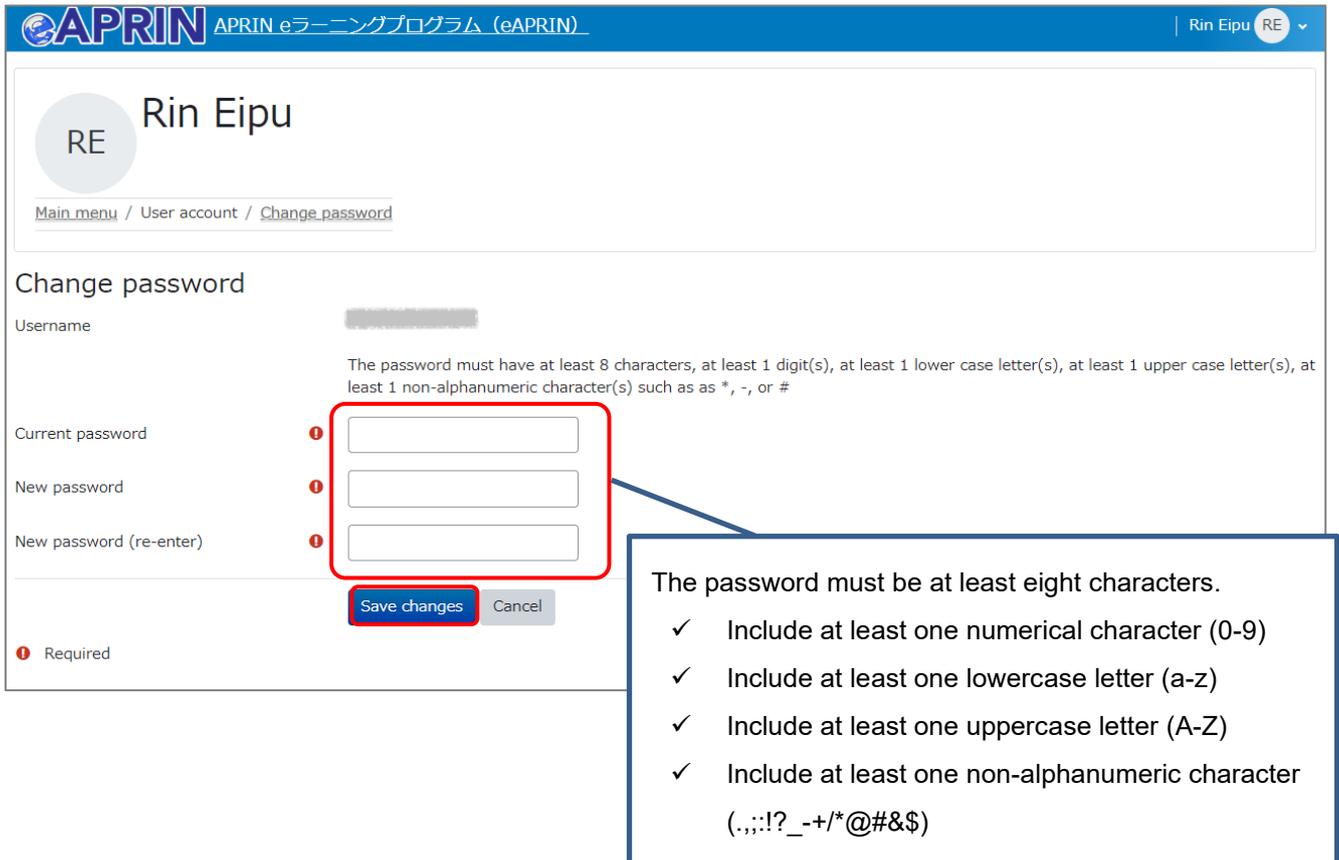
While logged in, open the menu at the top right of the screen, where your name is displayed.



Click “Change my password.”



The password edit page opens. Set a new password and click the [Save changes] button.



Change password

Username

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as as \*, -, or #

Current password

New password

New password (re-enter)

**Required**

The password must be at least eight characters.

- ✓ Include at least one numerical character (0-9)
- ✓ Include at least one lowercase letter (a-z)
- ✓ Include at least one uppercase letter (A-Z)
- ✓ Include at least one non-alphanumeric character (.,:;!/?\_+/\*@#&\$)

# 2 Taking a Course and Having a Course Completion Report Issued

## 2.1 Taking a Module

Log in to the system and display the main menu. Check “COURSE OF PARTICIPANTS.”

The screenshot shows the APRIN system interface. The user is logged in as Rin Eipu. The main menu includes sections for REGISTERED INFORMATION, ANNOUNCEMENTS FROM APRIN, and COURSE OF PARTICIPANTS. The COURSE OF PARTICIPANTS section is highlighted, showing a course titled "公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024" with an available period from 2024/04/01 00:00 to 2025/03/31 23:59. Below the course title, three modules are listed: "責任ある研究者の行為について / Responsible Conduct of Research\_RCR", "研究における不正行為 / Research Misconduct\_RCR", and "データの扱い / Data Handling\_RCR". Each module has a status icon: a chick for complete, an egg for progress, and a circle for incomplete. The course selection is currently set to "incomplete".

**Callout 1:** The course available period is displayed. All modules in the course must be completed within the available period. The courses without an available period are displayed “—”

**Callout 2:** Name of the selected course.

**Callout 3:** The study status of each module is displayed using egg and chick icons.

**Callout 4:** These are the modules necessary for course completion.

### [About study status]

🐣 : complete    🥚 : progress    ○ : incomplete

If you **score 80 points or more** on the quiz for any module **within the course available period**, the module will be denoted as “Completed” (chick).

However, even if you score 80 points or more, if you did not take the module within the course available period, it will remain “Incomplete” (egg).

Click a module you want to take.

COURSE OF PARTICIPANTS

🟡 : complete   🟠 : progress   ⚪ : incomplete

公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024  
【Available period : 2024/04/01 00:00 ~ 2025/03/31 23:59 (Remaining days 194 )】  
【Remaining modules 3】

- 責任ある研究者の行為について / Responsible Conduct of Research\_RCR ← Click
- 研究における不正行為 / Research Misconduct\_RCR
- データの扱い / Data Handling\_RCR

Course selection (change of registered information)

Click the [Read the text] button.

公正研究推進協会 (マニュアル用)

Main menu / 公正研究推進協会 (マニュアル用) / 責任ある研究行為 : 基盤編(RCR生命医科学系) / 責任ある研究者の行為について / Responsible Conduct of Research\_RCR

責任ある研究者の行為について / Responsible Conduct of Research\_RCR

Please read the text first.  
After you read the text, you can take the quiz.

テキストを読む / Read the text

クイズはまだ受けられません / Cannot take the quiz yet

クイズで80.00点以上を獲得すると完了となります。  
You complete the required module when you score 80.00 percent on the quizzes.

To Main Menu

The language selection page is displayed if the English version of the module is provided.  
Select a language.

公正研究推進協会 (マニュアル用)

Main menu / 公正研究推進協会 (マニュアル用) / 責任ある研究行為 : 基盤編(RCR生命医科学系) / 責任ある研究者の行為について / Responsible Conduct of Research\_RCR [TEXT]

責任ある研究者の行為について / Responsible Conduct of Research\_RCR [TEXT]

教材言語選択 / Select Your Language

教材は日本語版と英語版がありますので、どちらかの言語を選択してください。  
Please select preferred language for modules (Japanese or English version).

日本語 English

The text is displayed. Use the text for your learning purposes.



公正研究推進協会（マニュアル用）

Main\_menu / 公正研究推進協会（マニュアル用） / 責任ある研究行為：基盤編(RCR生命医科学系)  
/ 責任ある研究者の行為について/Responsible Conduct of Research\_RCR [TEXT]

責任ある研究者の行為について/Responsible Conduct of Research\_RCR [TEXT]

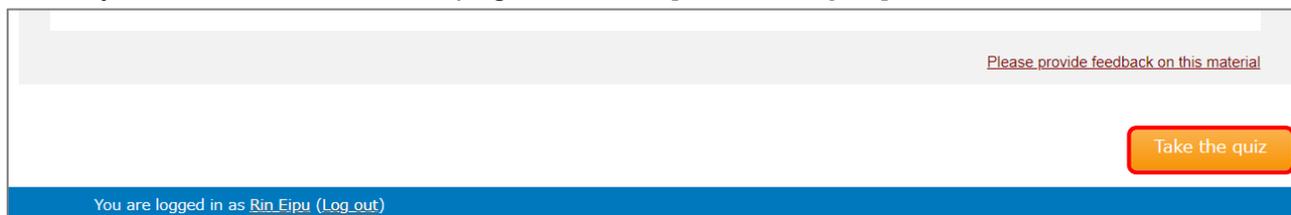
English Modules

Draft date: July 1, 2014  
Last update: August 31, 2022

### Responsible Conduct of Research

< Material provided by >  
APRIN, Association for the Promotion of Research Integrity

When you reach the end of the page, click the [**Take the quiz**] button at the bottom.



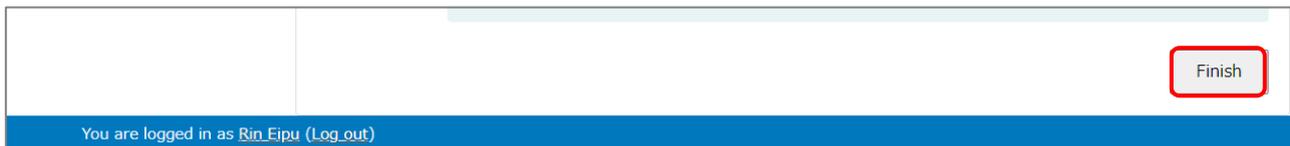
Please provide feedback on this material

Take the quiz

You are logged in as Rin\_Eipu (Log\_out)

The quiz screen is displayed.

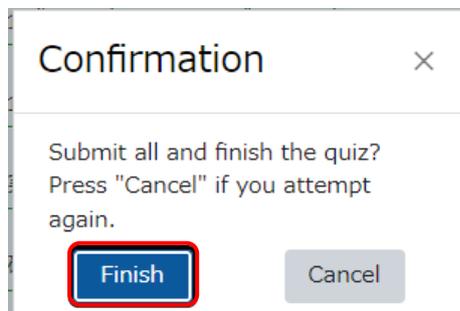
Answer all the questions, and then click the “**Finish**” button.



Finish

You are logged in as Rin\_Eipu (Log\_out)

The confirmation screen is displayed. To return to the quiz click “Cancel.” To proceed, click [**Finish**].



Confirmation

Submit all and finish the quiz?  
Press "Cancel" if you attempt again.

Finish Cancel

The review page is displayed. **At least 80%** is required to pass the quiz.

公正研究推進協会（マニュアル用）

Main menu / 公正研究推進協会（マニュアル用） / 責任ある研究行為：基盤編(RCR生命医科学系) / 責任ある研究者の行為について / Responsible Conduct of Research\_RCR

**Quiz navigation**

1 2 3 4 5  
✓ ✓ ✓ ✓ ✓

Finish review

Started on	Wednesday, 18 September 2024, 3:50 PM
State	Finished
Completed on	Wednesday, 18 September 2024, 3:54 PM
Time taken	3 mins 41 secs
Grade	100.00 out of 100.00

To finish review, click the [Finish review] button under “QUIZ NAVIGATION” at the top left,

**Quiz navigation**

1 2 3 4 5  
✓ ✓ ✓ ✓ ✓

Finish review

Started on	Wednesday, 18 September 2024, 3:50 PM
State	Finished
Completed on	Wednesday, 18 September 2024, 3:54 PM
Time taken	3 mins 41 secs
Grade	100.00 out of 100.00

or click [Finish review] at the bottom right.

Finish review

You are logged in as Rin\_Eipu (Log out)

Return to the main menu.

If you pass a module, check that the status for the module is shown as “Completed” (chick).

**COURSE OF PARTICIPANTS**

🐔 : complete   🥚 : progress   ○ : incomplete

公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024  
【Available period : 2024/04/01 00:00 ~ 2025/03/31 23:59 (Remaining days 194 )】  
【Remaining modules 2】

**Completed**   🐔 責任ある研究者の行為について / Responsible Conduct of Research\_RCR

○ 研究における不正行為 / Research Misconduct\_RCR

○ データの扱い / Data Handling\_RCR

Course selection (change of registered information)

If you have passed a module, but its status remains “Incomplete” (egg), check the course available period.

If you do not pass a module, you can click the module name to try the quiz again.

Proceed to the next module in the same way.

## 2.2 Completing a Course/Having a Course Completion Report Issued

If you complete a course, by completing all the modules in the course within the course available period (scoring 80 points or more on the quiz for each module), **【Remaining modules X】** to the right of the course name will change to **【Click to issue a course completion report】**.

If you need to get a course completion report issued, follow the procedure below.

Click **【Click to issue a course completion report】**.

COURSE OF PARTICIPANTS

● : complete   ● : progress   ○ : incomplete

公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024  
【Available period : 2024/04/01 00:00 ~ 2025/03/31 23:59 (Remaining days 194)】  
**【Click to issue a course completion report】**   **【Answer the Survey】\***

- 責任ある研究者の行為について / Responsible Conduct of Research\_RCR
- 研究における不正行為 / Research Misconduct\_RCR
- データの扱い / Data Handling\_RCR

Course selection (change of registered information)

\* We are conducting a survey regarding e-Learning. If you would like to answer our survey, please click the [Answer the survey] link. We value your opinion to further improve the usability of our system.

The course completion report will be displayed on a different screen. It can be downloaded as a PDF file.

COURSE COMPLETION REPORT

公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024 カリキュラム 修了証

一般財団法人公正研究推進協会  
Association for the Promotion of Research Integrity

所属機関(INSTITUTION) : 公正研究推進協会 (マニュアル用) (APRIN test)  
姓(LAST NAME) : Eipu Eipu  
名(FIRST NAME) : Rin Rin  
修了日(Passed on) : 2024/09/18  
修了証番号(Course Completion Report Number) : AP0001538040

単元名(Required modules)	完了日(Date completed)
責任ある研究者の行為について / Responsible Conduct of Research_RCR	2024/09/18
研究における不正行為 / Research Misconduct_RCR	2024/09/18

# 3 Checking the Course Material List and History

## 3.1 Taking Modules Not Included in a Course

Go to the main menu. You will see “USER’S MENU” at the bottom left of the screen.

The screenshot shows the APRIN user interface for a user named Rin Eipu. The page is divided into several sections:

- REGISTERED INFORMATION:** Displays the user's name (Rin Eipu), group (部局A), and contact information.
- ANNOUNCEMENTS FROM APRIN:** Lists recent announcements, including system maintenance and new materials.
- ANNOUNCEMENTS FROM YOUR INSTITUTION:** Shows no announcements have been posted yet.
- COURSE OF PARTICIPANTS:** Displays the course details for the 'APRIN User's Manual Course A 2024', including the available period (2024/04/01 00:00 ~ 2025/03/31 23:59) and remaining modules (3). It also lists modules like 'Responsible Conduct of Research\_RCR' and 'Data Handling\_RCR'.
- User's menu:** A sidebar menu with options: [Grade check list](#), [Course completion report list](#), [Module list](#), and [>> Case Studies](#). The 'Module list' option is highlighted with a red box.

At the bottom of the page, it says 'You are logged in as Rin\_Eipu (Log\_out)'.

This is a close-up of the 'User's menu' from the screenshot above. The menu items are:

- [Grade check list](#)
- [Course completion report list](#)
- [Module list](#) (highlighted with a red box)
- [>> Case Studies](#)

Click “Module list.”

The Module List will be displayed. Click the name of the module you want to take. You are free to take any of the course materials offered by APRIN.

## 公正研究推進協会（マニュアル用）

[Main menu](#) / [公正研究推進協会（マニュアル用）](#)

### ▼ 責任ある研究行為：基盤編(RCR共通単元)

[責任ある研究行為ダイジェスト/< Digest Version > Responsible Conduct of Research\\_RCR](#)

[公的研究費の取扱い/Managing Public Research Funds\\_RCR](#)

Please note that course completion reports are issued only for each course (a group of modules set by the grade administrator). No course completion report can be issued for separately taken modules.

#### User's menu

[Grade check list](#)

[Course completion report list](#)

[Module list](#)

[>> Case Studies](#)

Click “**Case Studies**” to view “Responsible Conduct of Engineering: Case Studies.”

## APRIN 事例集教材

### 技術者向けの倫理：事例集

Responsible Conduct of Engineering: Case Studies

#### 【序言】

この事例集教材は、高専、大学、大学院などで開設される技術者倫理科目での使用を意図して作成されたものです。技術者倫理科目では、事例を題材に学生に議論させることがしばしば行われますが、学生に事例の詳細な情報が与えられていないと、議論が深まらないことがよくあります。これまでも、技術者倫理に關係する事例集は発行されていますが、多くの事例を網羅的に紹介したものが主流で、いくつかの事例に絞って掘り下げたものはあまりありませんでした。

そこで、学生の議論を盛り上げるために、個々の事例について、1回分の講義に見合う詳細な情報を提供することを意識して、この事例集は作られました。各章の章末にはディスカッション課題の例題を提示しており、講義の題材としてお使いいただけます。それぞれのディスカッション課題の主要な論点についても、担当教員向けに用意されています。

## 3.2 Checking Study History and Past Completion Report

Go to the main menu. You will see “USER’S MENU” at the bottom left of the screen.

The screenshot shows the APRIN user interface for Rin Eipu. The header includes the APRIN logo, the text 'APRIN eラーニングプログラム (eAPRIN)', a language selector for 'English (英語)', and the user's name 'Rin Eipu' with a profile icon. The main content area is divided into several sections: 'REGISTERED INFORMATION' (公正研究推進協会 (マニュアル用)), 'ANNOUNCEMENTS FROM APRIN' (with a list of recent announcements), 'ANNOUNCEMENTS FROM YOUR INSTITUTION' (No announcements have been posted yet.), and 'COURSE OF PARTICIPANTS' (with a legend for completion status and a list of courses). The 'User's menu' is highlighted with a red box and contains links for 'Grade check list', 'Course completion report list', 'Module list', and '>> Case Studies'. The footer indicates the user is logged in as Rin Eipu and provides a 'Log out' link.

This is a close-up of the 'User's menu' from the screenshot. It shows a blue header with the text 'User's menu'. Below the header, there are four links: 'Grade check list' (which is highlighted with a red box), 'Course completion report list', 'Module list', and '>> Case Studies'.

Click “**Grade check list**” to see your study history for each module.

For each module, the most recent study history (grade and time taken) that achieved a passing score (80 points or more) is displayed. Study histories that did not pass (less than 80 points) are not reflected.

Clicking on the module name will display the top page for that module, and you can check your study history, including failed attempts, as “Summary of your previous attempts.”

The screenshot shows the 'Attendance history' page for Rin Eipu. The page header includes the user's name 'Rin Eipu' and a profile icon with the initials 'RE'. Below the header, the text 'Attendance history' is displayed. The main content area shows a table with the following data:

責任ある研究行為：基盤編(RCR共通単元)		
<input checked="" type="checkbox"/> 責任ある研究行為ダイジェスト / < Digest Version > Responsible Conduct of Research_RCB	Grade: -	
<input checked="" type="checkbox"/> 公的研究費の取扱い / Managing Public Research Funds_RCB	Grade: 100.00 / 100.00	Wednesday, 18 September 2024, 4:34 PM (7 secs)

### User's menu

[Grade check list](#)

[Course completion report list](#)

[Module list](#)

[>> Case Studies](#)

Click "**Course completion report list**" to view a list of all the completion reports you have obtained up to now.

## 公正研究推進協会（マニュアル用）

[Main menu](#) / [公正研究推進協会（マニュアル用）](#)

### Course completion report list

【Name】 Eipu Rin

Completion report No.▼	Courses	Validity	Redisplay report
AP0001538040	公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024	2030/03/31	<a href="#">Redisplay report</a>

### Closure of online access to course completion reports of old system

The function to display course completion reports obtained in the "old system" (before FY2018) ended on February 29, 2024. If you need the course completion reports obtained in the "old system," please contact APRIN administrative office. (Please provide us with your name, registered e-mail address, organization, the date you took the course, and your certificate number, etc.)

E-mail: support[at]aprin.or.jp \*Replace "at" with "@".

# 4 Troubleshooting

Please contact your institution/department's grade administrator, which will appear under "Contact" in "Registered Information" pane on the left side of the main menu (Refer to "[1.3 Main Menu](#)"). You can also refer to [the FAQ on our website](#).

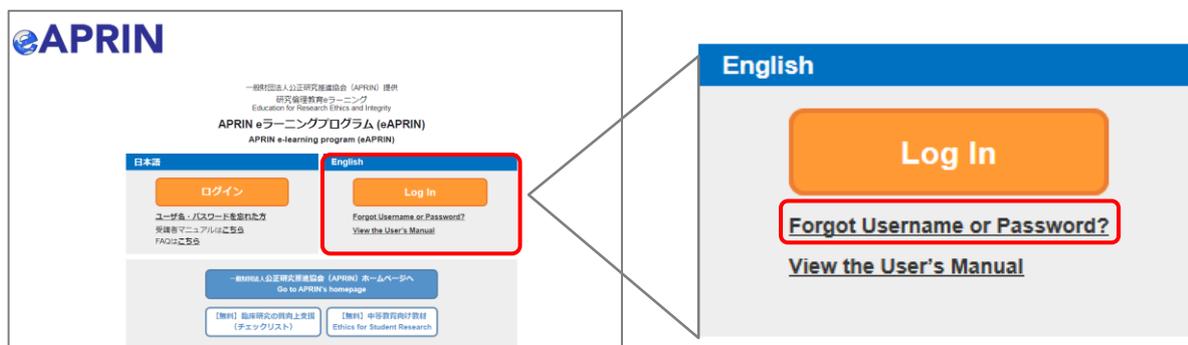
## 4.1 Frequently Asked Questions

I accidentally deleted the email notifying me of the username (ID) and password.

I forgot my username (ID) and password.

→ If the email address you registered with is available, you can reset your password from the page that appears when you click the "Forgot Username or Password?" link below the login button. [A link to reset your password will be sent](#) to your registered email address.

If you need to change your registered email address, please contact your institution/department's grade administrator.



My account is locked due to wrong password attempts.

→ An email titled "[Your account has been locked.](#)" will be sent to the registered email address. Click the URL in the email to log in to the system. Your account will be unlocked.

## 4.2 Notification Emails

The following are examples of notification emails that you may receive from eAPRIN. The headline indicates the subject of the email.

The sender of the email is “no-reply[at]aprin.or.jp” (Replace “at” with “@”).

### 1) APRIN eラーニングプログラム (eAPRIN) : [eAPRIN]アカウント発行のお知らせ／ Your Account

This is an email notifying you that the account issuer (e.g., the institution’s grade administrator) has registered your account. There may not be a “Notes from the administrator of your institution” in the text.

※このメールアドレスは送信専用です。当メールアドレスへの返信はできません。

This is a send-only address. Please do not reply to this email.

様

APRIN eラーニングプログラム (eAPRIN) のアカウントが  
下記の通り発行されましたのでお知らせします。

URL:

<https://edu.aprin.or.jp/login/index.php?lang=ja>

Your account has been issued on APRIN e-learning program(eAPRIN).

Log-in information is as follows.

URL:

<https://edu.aprin.or.jp/login/index.php?lang=en>

ユーザ名(Username):

初期パスワード(Initial password):

(最初にログインした時にパスワードを変更してください)

／Please change the initial password to a new one.)

アカウント作成元からのお知らせ

(Notes from the administrator of your institution):

一般財団法人公正研究推進協会(APRIN : エイブリン)

Association for the Promotion of Research Integrity(APRIN)

※このメールを受け取る前に、別の連絡によってすでにログイン済みの場合、

上記の初期パスワードはすでに無効です。

If you have already logged in before receiving this email, your initial password above is no longer valid.

## 2) APRIN eラーニングプログラム (eAPRIN) : [eAPRIN]パスワード再発行のお知らせ／ Your Account

This is an email notifying you that the account issuer (e.g., the institution's grade administrator) has reissued your account password.

※このメールアドレスは送信専用です。当メールアドレスへの返信はできません。  
This is a send-only address. Please do not reply to this email.

XXXXXXXXXXXXXXXXXXXX 様

APRIN eラーニングプログラム (eAPRIN) の  
パスワードが再発行されました。  
<https://edu.aprin.or.jp/login/index.php?lang=ja>  
よりログインしてください。

Your password has been reissued on APRIN e-learning program(eAPRIN).  
Log-in information is as follows.  
URL:  
<https://edu.aprin.or.jp/login/index.php?lang=en>

ユーザ名(Username): XXXXXXXXXXXX  
初期パスワード(Initial password): XXXXXXXXXXXX  
(最初にログインした時にパスワードを変更してください  
／Please change the initial password to a new one.)

一般財団法人公正研究推進協会 (APRIN／エイプリン)  
Association for the Promotion of Research Integrity(APRIN)

### 3) [eAPRIN]アカウント異動申請手続きのご案内/Account transfer request

This is an email notifying you that your institution's grade administrator has submitted a request to transfer your account from another institution to your institution.

※送信専用アドレスから発信しています。当メールへの直接返信はできません。

\*This is a send-only address. Please do not reply to this email.

このメールに心当たりがない場合は、ただちに破棄するか、下記の連絡先またはご所属の成績管理者・成績管理代表者にお知らせください。

If you are not the intended recipient, please delete immediately and notify the institutional administrator.

平素より、APRIN eラーニングプログラム(eAPRIN)をご利用いただきありがとうございます。

Thank you for taking APRIN e-learning program (eAPRIN).

あなたのeAPRINアカウントに対して、新しい機関への異動申請がありました。

手続きを完了させるには、下記のURLにアクセスしてください。

※eAPRINへのログインが必要です。

利用停止（削除）されていた場合でも、この手続きのため、以前の

ユーザ名とパスワードでログインしてください。

This is a transfer request of the unit to which the account belongs.

Please access the following URL or log in to the system and check the notice.

異動申請確認URL :

Page for confirming :

<https://edu.aprin.or.jp/blocks/usershift/reply/confirm.php>

(ログイン後の画面に表示される「お知らせ」からも開けます)

申請内容が表示されますので、問題なければ「承認」ボタンを押してください。

間違いがある、心当たりがない場合は「拒否」ボタンを押してください。

何も手続きしない場合、申請は7日経過後に自動的にキャンセルされます。

If there is no problem with the contents displayed on the page, please push "accept" button.

If there is a mistake, or you do not remember, please push the "reject" button.

ご不明な点は下記へお問い合わせください。

異動申請者（成績管理者）連絡先 :

This applicant's contact (Institutional administrator) :

一般財団法人公正研究推進協会（APRIN/エイプリン）

Association for the Promotion of Research Integrity(APRIN)



## 5) [eAPRIN]メールアドレス更新確認／Change your registered email address

This is an email that will be sent to you when you change your registered email address on the profile edit page of eAPRIN. By clicking on the URL in the email, you can complete the change of your registered email address.

※このメールアドレスは送信専用です。当メールアドレスへの返信はできません。

このメールに心当たりがない場合は、ただちに破棄してください。

\*This is a send-only address. Please do not reply to this email.

If you are not the intended recipient, please delete immediately.

平素より、APRIN eラーニングプログラムをご利用いただきありがとうございます。

Thank you for taking APRIN e-learning program (eAPRIN).

メールアドレス変更を行うには下記のURLをクリックしてください。

To change your registered email address,

please click the following URL and confirm your new email.

<https://edu.aprin.or.jp/user/emailupdate.> 

一般財団法人公正研究推進協会（APRIN：エイプリン）

Association for the Promotion of Research Integrity(APRIN)

## 6) [eAPRIN]アカウントロック通知／Your account has been locked.

This is an email that will be sent to you when your account has been locked due to an incorrect password. If you can log in correctly from the URL in the email, your account will be unlocked.

※このメールアドレスは送信専用です。当メールアドレスへの返信はできません。

\*This is a send-only address. Please do not reply to this email.

平素より、APRIN eラーニングプログラムをご利用いただきありがとうございます。

Thank you for taking APRIN e-learning program (eAPRIN).

あなたのアカウントは複数回の誤ったログイン操作によりロックされました。

1時間ほど経つとロックは自動的に解除されます。

Your account on eAPRIN has been locked temporarily.

It will be automatically unlocked about one hour later.

あなたのユーザ名(ID) / Your Username(ID): [REDACTED]

すぐにアカウントをロック解除するには下記のURLにアクセスしてください。

正しくログインをすると、ロックが解除されます。

To unlock now, try to log in again from the following URL:

[https://edu.aprin.or.jp/login/unlock\\_account.\[REDACTED\]](https://edu.aprin.or.jp/login/unlock_account.[REDACTED])

一般財団法人公正研究推進協会 (APRIN/エイプリン)

Association for the Promotion of Research Integrity(APRIN)

## 5 Logging in Using an Institutional Account\*

\*Institutional account: The account for logging in to the internal portal site of your university, etc. (institutional authentication system).

If your institution's institutional authentication system is compatible with linkage to eAPRIN, you can log in to eAPRIN using your institutional account.

To use this means of access, you will first need to link your accounts. Once you have completed the linkage process, you will be able to log in to eAPRIN simply by selecting your institution on "GakuNin Log-in page" of eAPRIN, as long as you are logged in to the institutional authentication system.

Once you have linked your accounts, you will no longer be able to log in to eAPRIN using your eAPRIN username (ID) and password. If you subsequently need to log in to eAPRIN again using your eAPRIN username (ID) and password (for example, if you will no longer be able to log in via the institutional authentication system because you are leaving the university), you will need to cancel the link between your accounts. If you wish to cancel the link between your accounts, please ask the grade administrator to do so.

## 5.1 Linking Your Institutional Account to Your eAPRIN Account

Access the log-in page for single sign-on users (GakuNin Log-in page) via the internal portal site of your institution. Choose your institution from the drop-down menu under “Log in with my institutional account” and then click the [Login] button.



The screenshot shows a web browser window with a close button (X) in the top right corner. The main heading is "所属機関の学内認証システムでログイン (Log in with my institutional account)". Below this is a "Login with:" section containing a red-bordered dropdown menu with the text "Select the Home Organisation you are affiliated with" and a "Login" button. A checkbox labeled "Remember selection for this web browser session." is also present. At the bottom, there is a message in Japanese: "ログインできない方は、通常のeAPRINログインページからログインしてください。(詳細)" and its English translation: "If you cannot log in, please log in from eAPRIN log-in page. (Details)".

If an error occurs and you are unable to proceed, the following may be the cause of the problem :

- A) The institution you belong to is not linked to eAPRIN via single sign-on (GakuNin authorization)
- B) The account cannot use the single sign-on (GakuNin authorization) linkage

In this case, the account cannot be linked. Please log in from the ordinary eAPRIN Log-in page (<https://edu.aprin.or.jp/>).

If you are not logged in to your institutional authentication system, the login page for your institutional authentication system will then be displayed. Log in using your institutional account.

The “Link with registered eAPRIN account” page will be displayed. Enter your **eAPRIN username (ID) and password**, then click the [Log in] button.

登録済みのeAPRINアカウントと連携 / Link with registered eAPRIN account

学籍証システムアカウントとの連携のため、初回のみeAPRINのアカウントでログインしてください。  
※アカウント連携を行うと、次回以降は通常のログインが利用できなくなります。  
Please log in with your eAPRIN account for the first time only to link with your institutional account.  
Note: Once you have linked your account, you will not be able to use the regular way of logging in from the next time onward.

ユーザ名 / Username

パスワード / Password

ログイン / Log in

クッキーについて / About Cookies

The [eAPRIN main menu](#) will be displayed. This completes the linkage process.

Rin Eipu

Main menu

REGISTERED INFORMATION

公正研究推進協会 (マニュアル用)

Group

部署A

Contact

Contact Information of 部署A

名前: 阿部 瑠  
NAME: Abo Akira  
メールアドレス(MAIL):  
admin\_account@example.com

User's menu

Grade check list

Course completion report list

Module list

Case Studies

ANNOUNCEMENTS FROM APRIN

【重要】システムメンテナンスによる停止のお知らせ / (Important) Announcement: System maintenance  
27 Aug. 17:00 - 19:00 停電発生  
新講義料 (国英英動の国際化に伴う増徴費) - 国英社キヨリシステム株式会社よりリリースのお知らせ  
8 Aug. 14:24 APRIN事後  
2024年度分の加入者情報照会公開開始について  
1 Aug. 10:00 APRIN事後  
Older topics ...

ANNOUNCEMENTS FROM YOUR INSTITUTION

(No announcements have been posted yet.)

COURSE OF PARTICIPANTS

● : complete ● : progress ○ : incomplete

公正研究推進協会 マニュアル用コースA 2024 / APRIN User's Manual Course A 2024  
【Available period : 2024/04/01 00:00 ~ 2025/03/31 23:59 (Remaining days 194)】  
【Remaining modules 3】

○ 責任ある研究員の行動について / Responsible Conduct of Research: RCR  
○ 研究における不正行為 / Research Misconduct: RCR  
○ データの扱い / Data Handling: RCR

Course selection (change of registered information)

You are logged in as Rin Eipu (Logout)

If this is the first time that you are logging in to eAPRIN, the initial settings page will be displayed. Refer to [1.2 Things to Check at the First Login](#) to configure the settings.

## 5.2 Logging in to eAPRIN Using Your Institutional Account

Once you have completed the linkage process (see [5.1 Linking Your Institutional Account to Your eAPRIN Account](#)), you will be able to log in to eAPRIN as follows.

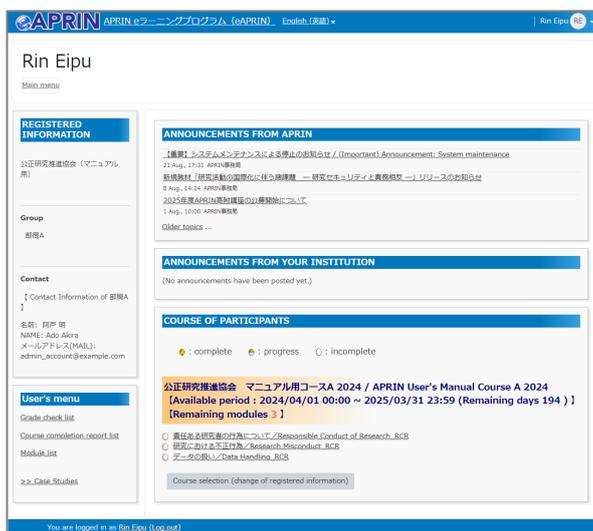
Access the log-in page for single sign-on users (GakuNin Log-in page) via the internal portal site of your institution. Choose your institution from the drop-down menu under “Log in with my institutional account” and then click the [Login] button.



The screenshot shows a login window titled "所属機関の学内認証システムでログイン (Log in with my institutional account)". It features a "Login with:" section containing a dropdown menu labeled "Select the Home Organisation you are affiliated with" and a "Login" button. Below the dropdown is a checkbox for "Remember selection for this web browser session." and a "Reset" link. At the bottom, there is a message in Japanese and English: "ログインできない方は、通常のeAPRINログインページからログインしてください。(詳細) If you cannot log in, please log in from eAPRIN log-in page. (Details)".

If you are not logged in to your institutional authentication system, the login page for your institutional authentication system will be displayed. Log in using your institutional account.

The eAPRIN main menu will be displayed.



The screenshot displays the eAPRIN main menu for user Rin Eipu. The header includes the eAPRIN logo and navigation options. The main content area is divided into several sections: "REGISTERED INFORMATION" showing the user's name (Rin Eipu) and group (部員A); "ANNOUNCEMENTS FROM APRIN" with a list of system maintenance and research-related notices; "ANNOUNCEMENTS FROM YOUR INSTITUTION" (currently empty); "COURSE OF PARTICIPANTS" showing a progress indicator for the "公正研究推進協会 マニュアル用コース 2024 / APRIN User's Manual Course A 2024" and a list of course modules with checkboxes for completion status. The footer indicates the user is logged in as Rin Eipu.